

REGISTRATION FORM

ACP Workshop \$200 per person

Date of course _____

Name _____

Health service/organisation _____

Address _____

Position _____

Contact number _____

Email address _____

Dietary requirements No Yes Please specify: _____

LMR District Nursing Member No Yes _____
(if yes do not complete payment section below)

Fax (credit card only) or post completed form with cheque
Payment details:

Please tick ✓ payment method

Cheque. All cheques to be made payable to Bendigo Health

Visa MasterCard Bank card

Cardholder's Name _____

Card number

Three digit security code found on back of card

Expiry date /

Signature _____

Post completed Registration Form to:

Donna Storie, Collaborative Health Education and Research Centre (CHERC), Bendigo Health
PO Box 126 Bendigo, 3552
Or fax to: (03) 5454 6420 Information: (03) 5454 6415



**HEALTHY COMMUNITIES AND
WORLD CLASS HEALTHCARE**

Who is this for?

This workshop is designed for people who are working in the health professions, particularly doctors, nurses, social workers, allied health, staff located in general practice, people working in aged care, palliative care, as well as those working with people who have a chronic illness.

It assumes that participants have some awareness of the implications of some diseases.



For further information please contact:
Bendigo Health ACP Office
T: (03) 5454 6386
F: (03) 5454 6420
E: acp@bendigohealth.org.au



**HEALTHY COMMUNITIES AND
WORLD CLASS HEALTHCARE**



Advance Care Planning Knowing What Your Patients Want

Do you want to learn more about Advance Care Planning?

Do you want to know how to complete an Advance Care Plan and how to start a conversation about the Advance Care Planning process?

Respecting Patient Choices® - winner of numerous awards for enabling consumers to be better involved in planning their own care, is pleased to offer an Advance Care Planning (ACP) education package in two parts.

Read on to find out more about this package and how you and your colleagues can access it.

Learning how to facilitate Advance Care Planning (ACP)



Part 1

E – LEARNING – FREE

We offer a free (yes, free, no obligation to complete part 2, no annoying follow up advertising emails) e-learning course of six modules that provides a broad introduction to ACP principles and legal aspects of ACP conversations and documents.

It also provides background information about the actual process of having a conversation regarding medical treatment decisions that a person may want made, when they can no longer communicate their wishes themselves.

Designed to give you a solid understanding of why ACP is important in today's healthcare environment, this part can be completed in your own time, and at your own pace. No classes to attend, no worksheets to submit.

Study at home and learn how ACP helps people make their health care choices known both now and in the future.

This course can be credited towards your annual professional development.

To register for the e-learning course follow these simple instructions:

Step One: To obtain a login for the e-learning course please go to:

<http://advancecareplanning.org.au/>

Step Two: Click on Training at the bottom of the page, then click the link to Part 1 e-learning training course.

Step Three: This will take you to the Respecting Patient Choices course Home Page where you then click on Course Registration on the left hand side of the page.

Password: For the password field, choose a password that you can remember. This will be used when you need to access e-learning.

Email: It is important that you type in your email address correctly. This is the address that emails will be sent to you by the training organisation. The email address is also your **user-id** to log into the system. If you forget your email address or supply us with an incorrect email address you will not be able to log in to e-learning.

Training in state: Vic

Training Organisation: Bendigo Health



Part 2

PRACTICAL WORKSHOP

Designed to provide participants with a 'how to' experience of ACP, this day long workshop increases the skills, confidence and knowledge of people working in health care to have ACP conversations.

After completing the workshop you will be able to complete a Medical Enduring Power of Attorney, identify an Advance Care Directive, and understand how to introduce the topic.

Please note: *Part 2 of the training package is only available to those who have completed Part 1.*

Bendigo Health is a registered provider of the Respecting Patient Choices Workshops.

Bendigo Health ACP Workshops:

- Friday 24th April 2015
- Monday 25th May 2015
- Friday 3rd July 2015
- Monday 21st September 2015
- Monday 26th October 2015
- Monday 2nd November 2015

Please note all courses are from 9:30am—5pm in the CHERC Teaching Room

Swan Hill ACP Workshop:

- Friday 15th May
- At Swan Hill District Health, Education Centre, 62 McCrae St, Swan Hill 9am—4:30pm

To register for a workshop complete the registration on the back of this pamphlet.