**LMRPCC Palliative Care Scholarship/Education Grant Program**

**Applicant Guidelines 2022**

**Program Overview**

The Loddon Mallee Regional Palliative Care Consortium is offering scholarships and education grants for health care professionals working in Palliative Care in the region.

Applications can be made to reimburse costs for any specialist palliative care education delivered in Australia. This includes but is not limited to;

* Post-graduate study in Palliative Care
* Specialist Palliative Care training events (including conferences)
* Travel or Accommodation costs

A selection panel will review all applications and the applicant will be advised in writing of the outcome of their application.

**Amount and Purpose**

Scholarships will be awarded following an open, competitive process, with a total pool of $20,000 available.

This program assumes a shared cost model; the individual and the Loddon Mallee Regional Palliative Care Consortium contribute to the cost of undertaking the studies.

The applicant is required to contribute to the cost of their further learning and the scholarship will assist with tuition fees or travel associated with the education undertaken.

The NUM/Department Head has a responsibility to ensure they support the recipient in successfully completing their studies by granting study leave (in accordance with industrial provisions), access to learning opportunities including access to e-learning.

**Eligibility**

To be eligible to apply for a scholarship the clinician must;

* be currently registered with AHPRA
* be employed with one of the following health services;
	+ Echuca Regional Health
	+ Central Highlands Rural Health (Kyneton Campus)
	+ Castlemaine Health
	+ Bendigo Health
	+ Mildura Base Public Hospital
	+ Sunraysia Community Health Service
	+ Swan Hill District Health Service
	+ Maryborough and District Health Service
* Be enrolled or planning to enrol in the study program
* Be prepared to complete the course and work.

**Application and Selection Process**

The application and selection process will involve the establishment of a scholarship panel to ensure the principles of equity, fairness, transparency and equal opportunity for all eligible candidates and to;

* Ensure administration processes for scholarship allocation are approved by the consortium.
* Ensure application, selection and notification processes occur in a timely manner so that recipients have certainty about the outcome.
* Ensure clear processes for allocation and disbursement of funds to successful candidates.

The selection of successful applicants will involve:

* Assessment of the applicant’s eligibility.
* Assessment against other applications giving consideration to the applicant’s educational and clinical background, commitment to practice area, costs associated with study and other funding support.

Priority will be given to:

* Ensure that each Palliative funded service in the Loddon Mallee Region has access to the Scholarship funds.
* Applicants who do not already hold a post-graduate qualification in Palliative Care.

**Successful applicants**

Successful applicants will be notified in writing of the outcome of their application and provided with information about specific conditions of the scholarship.

To accept the post-graduate scholarship, successful applicants must submit their acceptance in writing together with supporting documents, including:

* A signed letter accepting the scholarship and scholarship conditions.
* Confirmation of enrolment in the course of study

**Unsuccessful applicants** will be notified in writing of the outcome of their application within two weeks of the scholarship panel determination.

**Payments**

The successful recipient of a post-graduate scholarship will be required to provide a tax invoice(s) relating to the study expense and the Loddon Mallee Regional Palliative Care Consortium will reimburse up to the total of scholarship/education funds awarded.

Education & travel grants will be funded by reimbursement, after showing evidence of attendance.

**Declined scholarships**

May be offered to the next most suitable candidate.

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LMRPCC Palliative Care Scholarship/Education Grant Program

Application 2022

Please Note: Applicants must refer to the *‘LMRPCC Palliative Care Scholarship/Education Grant Program Applicant Guidelines 2022’* prior to completing and submitting the scholarship application.

Applicant details

|  |  |  |  |
| --- | --- | --- | --- |
| Title |  | Family Name |  |
| Given Name/s |  |
| Health Service |  |
| Contact Details | Work |  | Mobile |  |
| e-mail |  |

Employment details during course – 2022

|  |  |
| --- | --- |
| Position |  |
| Area of practice |  |
| Employment status | [ ] full time  [ ] part time hours per fortnight \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Relevant education and clinical history

|  |
| --- |
| Briefly describe details of relevant nursing qualifications (please add more rows if necessary) |
| Year of course  | Name of course/program of study | Institution/education provider | Additional comments |
|  |  |  |  |
|  |  |  |  |
| Briefly provide details of relevant professional experience (prior to course commencement) |
| Dates | Description of clinical/professional experience |
|   |  |

Commitment to area of practice

|  |
| --- |
| Provide a description of your commitment to the specialty area of nursing for which the scholarship is sought.  |
|  |

Course details for 2022

|  |  |
| --- | --- |
| Name of post graduate course/education program/conference |  |
| Name of institution  |  |
| Commencement date  |  | Completion date |  |
| Assistance sought |
| Provide details below of professional development assistance sought |
| Assistance with post-graduate course fees ($2000 Max) | Actual cost $ | amount sought $  |
| Assistance with Education Program or Conference fees ($500 max) | Actual cost $ | amount sought $ |
| Travel/Accommodation Costs ($500 max) | Actual Cost $ | amount sought $ |
| Total Grant Value sought |  |

**To the best of my knowledge the information I have provided is true and correct. I have read the *‘LMRPCC Palliative Care Scholarship/Education Grant Program Applicant Guidelines 2022’* and agree to abide by the criteria for applicants and conditions for successful applicants. I understand that scholarships are allocated at the discretion of the scholarship panel and that the decision of the panel is final.**

|  |  |
| --- | --- |
| **Applicant Signature:**  | **Date:**  |

**As the line manager of this applicant, I support the decision to participate in the professional development activity outlined in this application.**

|  |  |
| --- | --- |
| **Director of Nursing/Clinical Service Signature:**  | **Date:**  |

Applications should be have the subject heading:

“LMRPCC Palliative Care Scholarship/Education Grant Program Application 2022” and addressed to: arutyna@bendigohealth.org.au

Scholarship/Grant inquiries to: Adam Rutyna (LMRPCC Manager) 0447 526 626