**LMRPCC Palliative Care Scholarship/Education Grant Program**

**Applicant Guidelines 2025-26**

**\*Applications received after 30th April 2025 will not be eligible**

**Program Overview**

The Loddon Mallee Regional Palliative Care Consortium is offering scholarships for health care professionals working in Palliative Care in the region.

Applications can be made to reimburse costs for post-graduate study in Palliative Care

A selection panel will review all applications and the applicant will be advised in writing of the outcome of their application.

**Amount and Purpose**

Scholarships will be awarded following an open, competitive process, with a total pool of $36,000 available, Individual scholarships will be valued at $4000 each.

Should there be insufficient applications for post-graduate scholarships, the remainder of the funds (up to $1500 per person) will be allocated to staff who wish to apply for grants to cover the costs associated with attending a Palliative Care-related conference (registration, travel and accommodation). Preference will be given to staff presenting at the conference.

This program assumes a shared cost model; the individual and the Loddon Mallee Regional Palliative Care Consortium contribute to the cost of undertaking the studies.

The applicant is required to contribute to the cost of their further learning and the scholarship will assist with tuition fees or travel associated with the education undertaken.

The NUM/Department Head has a responsibility to ensure they support the recipient in successfully completing their studies by granting study leave (in accordance with industrial provisions), access to learning opportunities including access to e-learning.

**Eligibility**

To be eligible to apply for a scholarship the clinician must;

* be currently registered with AHPRA
* be employed with one of the following health services;
	+ Echuca Regional Health
	+ Central Highlands Rural Health (Kyneton Campus)
	+ Castlemaine Health
	+ Bendigo Health
	+ Mildura Base Public Hospital
	+ Sunraysia Community Health Service
	+ Swan Hill District Health Service
	+ Maryborough and District Health Service
* Be enrolled or planning to enrol in the post graduate course
* Be prepared to complete the course and work, and submit a brief report to the consortium to be presented to the Loddon Mallee Region Palliative Care Clinicians Network.
* Have completed the application (attached) in full, including the signature from their relevant Director of Nursing/ Director of Clinical Service.

**Application and Selection Process**

The application and selection process will involve the establishment of a scholarship panel to ensure the principles of equity, fairness, transparency and equal opportunity for all eligible candidates and to;

* Ensure administration processes for scholarship allocation are approved by the consortium.
* Ensure application, selection and notification processes occur in a timely manner so that recipients have certainty about the outcome.
* Ensure clear processes for allocation and disbursement of funds to successful candidates.
* Applications received after 30th April 2025 will be ineligible.
* All applications will be reviewed by the scholarship panel, and notification of the successful applicants will be sent between the 1st and 16th May 2025.

The selection of successful applicants will involve:

* Assessment of the applicant’s eligibility.
* Assessment against other applications giving consideration to the applicant’s educational and clinical background, commitment to practice area, costs associated with study and other funding support.

Priority will be given to:

* Ensure that each Palliative funded service in the Loddon Mallee Region has access to the Scholarship funds.
* Applicants who do not already hold a post-graduate qualification in Palliative Care.

**Successful applicants**

Successful applicants will be notified in writing of the outcome of their application and provided with information about specific conditions of the scholarship.

To accept the post-graduate scholarship, successful applicants must submit their acceptance in writing together with supporting documents, including:

* A signed letter accepting the scholarship and scholarship conditions.
* Confirmation of enrolment in the course of study

**Unsuccessful applicants** will be notified in writing of the outcome of their application by the 16th May 2025

**Payments**

The successful recipient of a post-graduate scholarship will be required to provide a tax invoice(s) relating to the post graduate course and the Loddon Mallee Regional Palliative Care Consortium will reimburse up to the total of scholarship/education granted.

The successful recipient of a Travel Grant will need to provide receipts for the cost of travel, accommodation and conference registration.

**Declined scholarships**

May be offered to the next most suitable candidate.

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LMRPCC Palliative Care Scholarship/Education Grant Program

Application 2025

Please Note: Applicants must refer to the *‘LMRPCC Palliative Care Scholarship/Education Grant Program Applicant Guidelines 2025’ (Above),* prior to completing and submitting the scholarship application.

Applicant details

|  |  |  |  |
| --- | --- | --- | --- |
| Title |  | Family Name |  |
| Given Name/s |  |
| Health Service |  |
| Contact Details | Work |  | Mobile |  |
| e-mail |  |

Employment details during course – 2025

|  |  |
| --- | --- |
| Position |  |
| Area of practice |  |
| Employment status | [ ] full time  [ ] part time hours per fortnight \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Relevant education and clinical history

|  |
| --- |
| Briefly describe details of relevant nursing qualifications (please add more rows if necessary) |
| Year of course  | Name of course/program of study | Institution/education provider | Additional comments |
|  |  |  |  |
|  |  |  |  |
| Briefly provide details of relevant professional experience (prior to course commencement) |
| Dates | Description of clinical/professional experience |
|   |  |

Commitment to area of practice

|  |
| --- |
| Provide a description of your commitment to the specialty area of nursing for which the scholarship is sought.  |
|  |

Course details for 2025

|  |  |
| --- | --- |
| Name of post graduate course/education program/conference |  |
| Name of institution  |  |
| Commencement date  |  | Completion date |  |
| Assistance sought |
| Provide details below of professional development assistance sought |
| Assistance with post-graduate course fees ($4000 Max) | Actual cost $ | amount sought $  |
| Travel/Accommodation Costs ($2000 max) | Actual Cost $ | amount sought $ |
| Total Grant Value sought |  |

**To the best of my knowledge the information I have provided is true and correct. I have read the *‘LMRPCC Palliative Care Scholarship/Education Grant Program Applicant Guidelines 2022’* and agree to abide by the criteria for applicants and conditions for successful applicants. I understand that scholarships are allocated at the discretion of the scholarship panel and that the decision of the panel is final.**

|  |  |
| --- | --- |
| **Applicant Signature:**  | **Date:**  |

**As the line manager of this applicant, I support the decision to participate in the professional development activity outlined in this application.**

|  |  |
| --- | --- |
| **Director of Nursing/Clinical Service Signature:**  | **Date:**  |

Applications should be have the subject heading:

“LMRPCC Palliative Care Scholarship/Education Grant Program Application 2025” and addressed to: arutyna@bendigohealth.org.au

Scholarship/Grant inquiries to: Adam Rutyna (LMRPCC Manager) 0447 526 626